

HETHERSGILL PARISH COUNCIL

Minutes of the Annual Meeting of Hethersgill Parish Council held on 15th May 2018 in the Parish Hall, Hethersgill

Present Cllrs H Kay (Chair), S Barrett, N Elliott, F Heaton, G Houston, A Sisson and C Williams.

In Attendance County Cllr J Mallinson.

ACTION

824/18 Election of Chairman

Resolved unanimously that Cllr H Kay be elected as Chairman for the Council Year 2018/19. Cllr Kay signed the Declaration of Acceptance of Office.

825/18 Appointment of Vice-Chairman

Resolved unanimously that Cllr A Sisson be appointed as Vice-Chairman for the Council Year 2018/19.

826/18 Apologies for Absence

Apologies for absence were received and accepted from Cllrs A Oswin and A Gash. Apologies were also received from City Cllr D Shepherd.

827/18 Minutes of the meeting of the Parish Council held on 20th March 2018

Resolved that the Chairman be authorised to sign the minutes of the last Parish Council meeting as a true record.

828/18 Request for Dispensations

No requests were received.

829/18 Declarations of Interest

No declarations were made.

830/18 Public Participation

No members of the public were in attendance.

County Cllr J Mallinson reported that the roads throughout the county were in a poor state following the harsh winter. Additional Government funding was available for resurfacing works and these will be carried out in due course. It was stated that potholes should continue to be reported however it should be anticipated that there may be a delay in response and subsequent works. Residents are to be reminded that they can report matters directly in the next Gill edition.

County Cllr J Mallinson left the meeting at 20.13.

831/18 Administrative Matters

831.1 Broadband

Cllr Kay noted receipt of an email from R Stewart MP regarding the Gigabit Voucher Scheme in operation for households and businesses to claim to improve broadband speeds. The email contained useful statistics and maps of the CA postal code area showing speeds throughout, clearly highlighting Hethersgill as one of the worst served areas. The matter will be brought back to the July meeting once Cllrs have had a chance to read the email.

831.2 Hallburn Wind Farm Community Benefit Fund

Cllr Williams reported on recent grants awarded, noting three groups that benefit the parish being given financial support. It was noted that the next deadline is 8 August and it is hoped more groups from Hethersgill will apply. It was also confirmed that arrangements for a "community chest" pot of money are still being considered.

Signed (Chairman).....
17th July 2018

831.3 Programme of Meetings

Resolved that the calendar of meeting dates for the council year 2018/19 be:

- Tuesday 17 July 2018
- Tuesday 18 September 2018
- Tuesday 20 November 2018
- Tuesday 29 January 2019 (note later date than normal)
- Tuesday 19 March 2019
- *Tuesday 21 May 2019 - TBC (New Council Year)*

831.4 General Data Protection Regulations

Resolved to approve and implement policies, previously circulated, with immediate effect.

SK

831.5 Standing Orders

Resolved to approve and implement updated Standing Orders, previously circulated, with immediate effect.

SK

832/18 Planning Matters

To note permission notices received:

18/0165 The Square, Kirklington, Carlisle, CA6 6DN - Erection Of Single Storey Extension To Provide Kitchen/Dining Room

To note permission has been granted

18/0217 3 Netherfield, Kirklington, Carlisle, CA6 6DU - Demolition Of Existing Side Extension And Detached Garage; Erection Of Two Storey Side/Rear Extension And Ground Floor Rear Extension To Provide Workshop, Utility, Living Room And Kitchen/Dining Room On Ground Floor With 2no. Bedrooms Above

To note permission has been granted

18/0228 Land at Waingate Head, Kirklington, Carlisle, CA6 6BG - Erection Of 2no Holiday Let Tree Houses Including The Installation Of Filtration Drainage. Upgrade Of Farm Track And Provision Of Parking Without Compliance With Condition 2 Imposed By Planning Permission 17/0114 To Allow For A Redesigned Treehouse On A Reduced Footprint

To note permission has been granted

To consider new applications:

18/0411 Prior House Farm, Kirklington, Carlisle, CA6 6BQ - Erection Of Portal Framed Building To Roof Over Existing Muck Midden To Reduce Dirty Water Collection

Resolved: No representations to be made on the application.

County Cllr J Mallinson returned to the meeting at 20.37

833/18 Highways Matters**819.1 Updates**

Cllr Houston reported a resident's concerns regarding road surface damage. She is to check the resident has reported this directly and report on their behalf if not.

GH

834/18 Finance Matters**834.1 Insurance 2018/19**

Resolved to accept of a quotation of £218 from Came and Company for the Council insurance 2018/19 which includes a £50 administration fee. The Clerk to consider alternative quotations in the next Council year.

834.2 SLCC Membership

Resolved to make a donation of £10 towards the Clerk's membership of the Society of Local

Signed (Chairman).....

17th July 2018

Council Clerks.

834.3 Clerks Salary

Resolved to adopt new pay scales for 2018-2019 in line with the National Joint Council salary award and to agree to the backdated payment from 1 April 2018 to be made to the Clerk.

834.4 Internal Audit Report

Resolved to receive and accept the end of year internal auditors report for the financial year 2017/18.

834.5 Certificate of Exemption

Resolved that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to submit a Certificate of Exemption to the External Auditor following confirmation that gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2018.

SK

834.6 Audit Commission Annual Return and Governance Statement for the Year Ended 31st March 2018

Resolved to approve the Annual Governance Statement and to authorise the Chairman to sign the Annual return.

834.7 Statement of Accounts to Year Ended 31st March 2018

Resolved to approve the Statement of Accounts and to authorise the Chairman to sign the annual return.

834.8 CALC Subscription

Resolved to authorise the 2018/19 subscription payment to CALC of £165.

834.9 Payments

Resolved to approve payments and authorise two councillors to sign the payment schedule. Payments being:

- Sarah Kyle, May salary, £223.67
- Sarah Kyle, June salary, £213.19
- Sarah Kyle, Reimbursements, £206.50
- HMRC, PAYE May/June, £109.20
- Bluezon, The Gill, £96.00
- Came & Company, Insurance, £218.00
- CALC, Subscription, £165.00
- Stanwix Rural Parish Council, SLCC Contribution, £10.00
- Stanwix Rural Parish Council, GDPR Training contribution, £30.00

834.10 Receipts

Resolved to note the receipt of £7,000 from Carlisle City Council (Precept and CTRS grant)

834.11 Internet Banking/Standing Orders

Resolved to reconfirm approval for the Clerk to authorise internet banking payments and for the direct debit for ICO payments to continue. Also **resolved** that a standing order be set up for the Clerk's monthly salary payment.

SK

835/18 Councillor Matters

Cllr Kay noted the request for assistance from the resident in the annual parish meeting, regarding the fire damaged adjacent property. This will be taken up by County Cllr Mallinson who had visited the property briefly to take photographs.

Signed (Chairman).....
17th July 2018

836/18 Schedule of Correspondence, notices and publications

A schedule of notices and publications received since the last meeting and not otherwise on the agenda were received and noted.

837/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on 17th July 2018 in the Parish Hall, Hethersgill at 7.30pm.

There being no further business the Chairman closed the meeting at 8.53pm.

DRAFT

Signed (Chairman).....
17th July 2018